

Deferral Application Form

About this form

This form is to be used when making an application to defer your enrolment into a course with us. You may defer your studies for up to 12 months. You must provide evidence of compassionate or compelling circumstances to defer your studies. Compassionate and compelling circumstances are personal circumstances that are involuntary and outside your control, for example, medical, family, well being, or enrolment circumstances, and present you with limited or no choice. You must also provide supporting evidence with your application e.g., a medical certificate. Please complete this Form and email to admissions@hillshire.edu.au

Student details

Given name/s		Surname	
Date of birth		Gender	
Student ID		Postal address (if different)	
Address			
Phone number/s		Email address	

Reasons for deferral

Please specify the date you would like to defer your studies to (up to a maximum of 12 months).			
Evidence Provided (list the provided evidence to consider your deferral by PEO)			
Name			
Signature			
Date			
Office use only			
Application Received By	Name:	Signature:	Date:
Action Taken By	Name:	Signature:	Date:
Comment			
Outcome	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected	
Defer Period			
Course Resume date			
Impact on CoE end date	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes provide new End Date			
If no Provide Reason			

Please be advise that the all-deferral application are subject to approval by PEO, student must provide evidence for their claim for deferral application.