

Refund Request Application Form

About this form

This form is to be used when making an application for a refund. Please note that in the event we cancel the course before or after commencement, you do not need to complete this form and a refund will be automatically provided to you as per our Fees and Refunds Policy and Associated Procedures. All refunds will be processed as per the information included in the International Student Handbook about fees and refunds. Provision of bank details below are taken to mean that you authorise payment to this account. Please complete this Form and email to admissions@hillshire.edu.au

Student details

Given name/s			Surname	
Date of birth			Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
Nationality			Student number	
Address including street number and name, suburb or town, postcode and country			Postal address (if different)	
Phone number/s			Email address	

Reasons for refund

Please briefly describe the reason you are seeking a refund.

Bank details

Bank name		Country	
BSB or Swift Code		Account name	
Account number		Student number	

Name	
Signature	
Date	

- All refund application will be processed as per HIC refund Policy.
- If you are applying for refund due to visa refusal from offshore please attach the visa refusal evidence
- All refund forms to be redirected to admissions@hillshire.edu.au
- It is advised to student that if refund application is approved, HIC will process the refund in Australian Dollar Value same amount student have paid originally in AUD value. Student will be liable for all relevant bank charges.
- Non-Refundable fees will not be refunded such as but not limited to Enrolment Fees.

Office Use Only

Tuition Fees Paid	\$	Other Fees Paid	\$		
Non-Refundable	\$	Bank Charge	\$		
Amount to be refund	\$	Date of Process	\$		
Approved by		Signature		Date	DD/YY/MM

HIC refund policy does not remove the right of the student to take further action under Australian Consumer Law.